

**CITY OF STANFORD, KENTUCKY
EMPLOYERS PAYROLL TAX RETURN
STANFORD OCCUPATIONAL LICENSE FEE**

BUSINESS NAME & ADDRESS:

RETURN FOR PERIOD ENDED:

	31-Mar _____
	30-Jun _____
	30-Sep _____
	30-Dec _____
	# OF EMPLOYEES: _____

WORKSHEET

1. TOTAL SALARIES, WAGES, COMMISSIONS, AND OTHER COMPENSATION:	
2. AMOUNT INCLUDED IN LINE 1 PAID FOR SERVICES OUTSIDE STANFORD:	
3. COMPENSATION SUBJECT TO STANFORD PAYROLL TAX (LINE 1-LINE 2):	
4. STANFORD PAYROLL TAX DUE (1.15% OF LINE 3)	
5. PENALTY (SEE INSTRUCTIONS)	
6. INTEREST (SEE INSTRUCTIONS)	
7. TOTAL AMOUNT DUE (SUM OF LINE 4,5, AND 6)	\$ _____

All organizations are required to submit 1.15% from gross wages paid employees for service within the City of Stanford. Return this form with payment due on the last day of the month following the end of a quarter which is a period of three calendar months ended on March 31, June 30, September 30 or December 31.

Instructions

Line 1: Enter total compensation paid during this quarter regardless of when or where earned.
 Line 2: Enter the amount included in line 1 which represents payment for services performed or work done outside Stanford. The employer must maintain adequate records to substantiate this amount.
 Line 5: A penalty of 1% is imposed for each month or fraction thereof after the due date of the return during which the license fee remains unpaid, to a maximum of 10%.
 Line 6: Interest accrues on unpaid license fees as defined in KRS 131.010(6) from the due date of the return until paid.

I declare that to the best of my knowledge, and subject to City of Stanford fines and penalties, this is a true, correct, and complete return.		
Date _____	Signature _____	Title _____
Make checks payable to: City of Stanford, 403 East Main Street, Stanford, KY 40484		