



**CITY OF STANFORD  
OFFICE OF THE  
ABC ADMINISTRATOR**

The City of Stanford requires Mandatory Responsible Beverage Service Training for all Alcohol Licensees under our Alcohol Beverage Control Ordinance NO: 410.2 Article XII. Mandatory Responsible Beverage Service Training Section 2.5-141. which states:

(a) All persons employed in the selling and serving of alcoholic beverages shall complete a server training course provided by the Kentucky Department of Alcoholic Beverage Control.

(b) All persons required to complete training under division (a) above shall complete that training within thirty (30) days of the date on which the person first becomes subject to the training requirement. When a new business is licensed to serve alcoholic beverages all employees must be trained prior to the opening of the business.

(c) Each licensee shall be responsible for compliance with the training requirements and shall maintain for inspection by the City ABC Administrator a record or file on each employee that shall contain the pertinent training information. Each premise licensed hereunder must at all times when alcoholic beverages are being served have at least one person currently certified in responsible beverage service training on duty.

(d) All persons completing the training required by this section shall be re-certified in responsible beverage server training course provided by the Kentucky Department of Alcoholic Beverage Control not less than once every three years thereafter.

Establishments that train their employees benefit by reducing risk and creating a safer, more responsible work environment. The training can be used to mitigate liability during a lawsuit involving intoxication by providing evidence of intent on the part of the establishment that serves and sells alcoholic beverages - a "reasonable efforts defense." In addition, this training can lower liquor liability insurance premiums, offer compliance with local laws and regulations, reduce penalties for alcohol violations, and prevent alcohol-related crimes such as property damage and assault.

Effective training will enhance the fundamental people skills of servers, sellers, and consumers of alcohol. At the same time, the training should help individuals understand the difference between people enjoying themselves and those who are getting into trouble with alcohol. Employees and managers who participate in this training are able to spot underage drinkers and prevent sales to minors, recognize signs of intoxication, effectively intervene to prevent problem situations, and handle refusal situations with greater confidence.

To register for the server training course (S.T.A.R.S) provided by the Kentucky Department of Alcoholic Beverage Control visit their website: <https://txn.esslearning.com/catalogs/kabc/1.1.0/> or contact them at **888-847-7222**.

Finally, the City shall require the Licensee to show proof of training by providing a certified training list of all employees, that meet the criteria listed above, with hire date, employee's full name, date of birth, course name, class date, expiration, and student id number. **This certified training list must be submitted with the application for license renewal and prior to opening for initial license. All columns must be completed and signed. Incomplete forms will be returned to you and licenses will not be renewed or issued until we have complete forms submitted to our office.**

Your cooperation is greatly appreciated. If you have any questions you can contact me at [606-235-1008](tel:606-235-1008) or [abc@stanfordky.gov](mailto:abc@stanfordky.gov).

Respectfully,

Barry Allen  
Captain Stanford Police Department  
ABC Administrator